

This fact sheet contains information relating to questions answered by English Local Authorities on an annual basis in WasteDataFlow.

1. Where do I find the annual questions on WasteDataFlow?

The annual questions are located under the Data Entry screen in the same location as quarterly questions. The option on the drop down selection period is for the financial year i.e. for 2007/08 Apr07 – Mar08.

2. What is the deadline for submission of annual data?

Annual data must be submitted to Level 30 by the 30th June 2008.

3. What is the process for validation of annual data?

Annual data will be validated in the same manner as data submitted on a quarterly basis. Any queries with data will be raised with local authorities by the National Level 1 Data Manager Contractor. Further information on validation checks is given under 6.

4. Which questions do I need to answer annually?

The questions which need to be answered on an annual basis are shown on the screen shot below:

Enter Data For: Apr 06 - Mar07 Question: {Select Question}

Some questions in WasteDataFlow may not apply to your LA and can be excluded from your return by checking the Exclude box and clicking the Save Exclusions button. Questions without an Exclude box are either mandatory or, where greyed out, are not applicable to your type of waste authority.

Qu List Next
Save Cancel

0 Excluded 0 Complete 8 Open Save Exclusion List

Question	Question Text	Status	Exclude
Q003	No. of premises receiving a regular waste collection service	<input type="checkbox"/>	<input type="checkbox"/>
Q008	Participation rates for the kerbside dry recyclable and green waste collections	<input type="checkbox"/>	<input type="checkbox"/>
Q022	Initiatives for the promotion of home composting	<input type="checkbox"/>	<input type="checkbox"/>
Q028	Type of organisation contracted for household waste	<input type="checkbox"/>	<input type="checkbox"/>
Q029	Type of organisation contracted for non-household waste	<input type="checkbox"/>	<input type="checkbox"/>
Q030	Type of organisation contracted for recycling & composting services	<input type="checkbox"/>	<input type="checkbox"/>
Q031	What was the net cost of household waste collection?	<input type="checkbox"/>	<input type="checkbox"/>
Q032	What was the net cost of waste disposal?	<input type="checkbox"/>	<input type="checkbox"/>

The reasons for these questions are listed in the table below:

WasteDataFlow Question	Reason for Question
3 (WCA/UA)	Enables data on type & number of premises to be obtained & cross checked with tonnage based questions.
8 (WCA/UA)	Enables local authorities and national agencies to compare performance of recycling schemes.
22 (WCA/WDA/UA)	The question on home composting is used by WRAP in their home composting programme and local authority communications fund and provide an independent overview of the activities undertaken nationally by local authorities.
28 – 30 (WCA/UA)	Question 28 – 30 are contractual based question & help give national overview of the type of contractors carrying out municipal waste collection services for LAs.
31 – 32 (WCA/WDA/UA)	Financial questions 31 and 32 will be used to calculate cost BVPIs 86 & 87

5. Where can I look for information on the detail required for answering the financial questions?

Questions 31 & 32 ask authorities for financial data which cover waste collection and disposal costs. The data entered in Q31 & 32 should be on the same basis as the data returned to Communities and Local Government (CLG, formerly ODPM) via Revenue Outturn form RO5 which relates to Cultural Environmental Planning. The link to the Revenue Outturn forms compiled by CLG (formerly ODPM) is: <http://www.local.odpm.gov.uk/finance/stats/lgfforms/revenue.htm>

For guidance on completion of these questions see 'Notes for Guidance for completing form RO5', available as a pdf document on the CLG website at: <http://www.local.odpm.gov.uk/finance/stats/lgfforms/forms/ro0708note.pdf>. The website provides details of the RO5 data, specifically lines 281 for waste collection costs (WDF Q31) and line 282 for waste disposal costs (WDF Q32).

In many local authorities it will be the finance officer which completes the RO5 forms and should be able to provide you with the information you need.

6. Why doesn't WDF take the data from the RO5 if it is on the same bases?

Unfortunately the deadline for submission of the full RO5 data is after the deadline for the annual WDF return, therefore these data need to be answered in WDF.

7. What validation check will be done on questions 31 & 32?

Data will be checked & compared with the previous year's BV 86 & 87 and certain tolerances levels accepted. Any data for BV 86 and BV 87 where the change from 2006/07 figures is in the lowest 10% or highest 5% of local authorities and any authorities whose data is outside the 10% and 90% percentiles of 2006/07 data will be checked. The table below shows the internal balance within each question that will also be checked.

Question 31 & 32 – Validation Cross - Check	
Employee Costs	
Running Expenses (including joint arrangements)	
Total Expenditure	This should be the sum of Employee costs + running expenses
Income from sales, fees and charges	
Other income (incl. sales of recyclables, joint arrangements etc.)	
Total Income	This should be the sum of Income from sales fees & charges + other income
Capital Charges	
Net Total Collection Cost (excl. specific grants)	This should equate to (Total Expenditure + Capital Charges) – Total Income.

The table below shows all the annual questions in WasteDataFlow indicating which National Authorities and which Authority types they are relevant for.

Question No.	Question Text	England	Wales	Northern Ireland	Scotland	UA	WDA	WCA
Q003	How many of the following types of premise received a regular waste collection service?	✓	✓	✓	✓	✓		✓
Q008	How many households participated in Kerbside dry recyclable and green waste collection schemes?	✓	✓	✓	✓	✓		✓
Q009	Capture rates for the kerbside dry recyclable and green waste collections, as determined by waste analysis			✓		✓		
Q020	What is the total quantity of materials LA sent to brokers or reprocessors?		✓	✓	✓	✓		
Q022	Did your authority use any of the following methods to promote home composting by residents?	✓	✓	✓	✓	✓	✓	✓
Q028	What type of organisation is contracted by your authority for the following types of collection for household waste?	✓	✓	✓	✓	✓		✓
Q029	What type of organisation is contracted by your authority for the following types of collection for non-household waste?	✓	✓	✓	✓	✓		✓
Q030	What type of organisation is contracted by your authority for the following types of recycling and composting services?	✓	✓	✓	✓	✓		✓
Q031	What was the net cost of waste collection	✓	✓	✓		✓	✓	✓
Q032	What was the net cost of waste disposal	✓	✓	✓		✓	✓	✓
Q036	Did your authority carry out any of these waste awareness & educational initiatives during this period		✓	✓	✓	✓		
Q101 - 132	Financial questions related to Wales only		✓			✓		