

1. Introduction

The purpose of this guidance note is to explain how household Waste Electrical and Electronic Equipment (WEEE) should be reported in WasteDataFlow in **England**.

2. WEEE Classifications

WEEE operators and compliance schemes are required to report WEEE in accordance with The Waste Electrical and Electronic Equipment Regulations 2013¹ (SI 3113).

Local authorities (LAs) have no direct legal obligations under the WEEE Regulations. However, there are implications for LAs if they receive household WEEE deposited by residents at CA sites or Waste Transfer Stations (WTSs) in their waste disposal authority area; or make bulky waste collections from residents in their local area.

“The collection of waste electrical and electronic equipment (WEEE) from designated collection facilities (DCFs): code of practice” (2016) requires CA sites which collect WEEE to collect 5 types of WEEE. These correspond to the 5 categories set out in WasteDataFlow:

- WEEE – Large Domestic Appliances;
- WEEE – Fridges & Freezers;
- WEEE – TVs and Monitors;
- WEEE – Fluorescent tubes and other light bulbs; and
- WEEE – Small Domestic Appliances.

Note: It is not expected that you will be presented with photovoltaic panels from household sources in large quantities. Please contact the WDF helpdesk for advice if you do have any to record.

3. Recording WEEE in WasteDataFlow

Tonnages of WEEE materials collected for recycling and reuse should be recorded in Questions 10, 11, 12, 14, 16, 17, 33 and 34 as appropriate based on the route of collection. The destinations are recorded in Qu100. WEEE should be assigned to the WasteDataFlow categories as in Table 1 below.

4. Rejections of WEEE

It may be that some of the WEEE collected for recycling or reuse will be rejected so LAs should ensure that rejection information is provided or sourced from all relevant parties and recorded within WasteDataFlow as required. In WasteDataFlow, WEEE rejections should be reported either at the point of collection or at the gate of or after acceptance by the reprocessor.

Materials rejected at the point of collection should be reported in the collection question under ‘*tonnage collected for recycling [or reuse] but actually rejected*’. The net tonnage sent for processing (i.e. the tonnage collected minus the tonnage rejected at the point of collection) is then entered as the tonnage input to the Reprocessor in Q100. Material rejected at the gate of or during processing by the reprocessor should be reported as outputs from the reprocessor using Contamination (gate rejects) or Contamination (process rejects) respectively.

5. How to avoid double-counting

To ensure that there is no double-counting of WEEE equipment and their associated rejections within a single return or across WCA and WDA returns, LAs should refer to the guidance *“How to Avoid Double-counting of Tonnages”*, available to download from the WDF website.

¹ See <https://www.gov.uk/government/publications/waste-electrical-and-electronic-equipment-weee-collection-code-of-practice/collection-of-waste-electrical-and-electronic-equipment-weee-from-designated-collection-facilities-dcfs-code-of-practice>

Table 1: Where to record WEEE in WasteDataFlow

WEEE Category (from Schedule 1)	List of Products		Where to record in WasteDataFlow
1. Large Household Appliances	<ul style="list-style-type: none"> • Large cooling appliances • Refrigerators • Freezers • Other large appliances used for refrigeration, conservation and storage of food • Washing machines • Clothes dryers • Dish washing machines • Cooking • Electric stoves • Electric hot plates 	<ul style="list-style-type: none"> • Microwaves • Other large appliances used for cooking and other processing of food • Electric heating appliances • Electric radiators • Other large appliances for heating rooms, beds, seating furniture • Electric fans • Air conditioner appliances • Other fanning, exhaust ventilation and conditioning equipment 	<p>All cooling appliances containing refrigerants² (highlighted in green) should be recorded under "WEEE Fridges & Freezers".</p> <p>All other material in this category under "WEEE Large Domestic Appliances".</p>
2. Small Household Appliances	<ul style="list-style-type: none"> • Vacuum cleaners • Carpet sweepers • Other appliances for cleaning • Appliances used for sewing, knitting, weaving and other processing for textiles • Irons and other appliances for ironing, mangling and other care of clothing • Toasters • Fryers 	<ul style="list-style-type: none"> • Grinders, coffee machines and equipment for opening or sealing containers or packages • Electric knives • Appliances for hair-cutting, hair drying, tooth brushing, shaving, massage and other body care appliances • Clocks, watches and equipment for the purpose of measuring, indicating or registering time • Scales 	<p>All material in this category under "WEEE Small Domestic Appliances".</p>

² These include refrigerators, freezers, large cooling appliances and other large appliances for refrigeration, conservation and storage of food, as well as air conditioners including refrigerants.

WEEE Category (from Schedule 1)	List of Products		Where to record in WasteDataFlow
3. IT and telecommunications equipment	<ul style="list-style-type: none"> • Centralised data processing: • Mainframes • Mini-computers • Printer units • Personal computing: • Personal computers (CPU, mouse, screen and keyboard included) • Laptop computers (CPU, mouse, screen and keyboard included) • Notebook computers • Notepad computers • Printers • Copying equipment • Electrical and electronic typewriters 	<ul style="list-style-type: none"> • Pocket and desk calculators • Other products and equipment for the collection, storage, processing, presentation or communication of information by electronic means • User terminals and systems • Facsimile • Telex • Telephones • Pay telephones • Cordless telephones • Cellular telephones • Answering systems • Other products or equipment of transmitting sound, images or other information by telecommunications 	<p>All display equipment including CRT TVs, Plasma screens, LCD screens, computer screens should be recorded under "WEEE Cathode Ray Tubes".</p> <p>Display screens which are an integrated part of laptops should be reported under "WEEE Small Domestic App".</p> <p>All other material in this category under "WEEE Small Domestic App".</p>
4. Consumer equipment and photovoltaic panels	<ul style="list-style-type: none"> • Radio sets • Television sets • Video cameras • Video recorders • Hi-fi recorders • Audio amplifiers 	<ul style="list-style-type: none"> • Musical instruments • Other products or equipment for the purpose of recording or reproducing sound or images, including signals or other technologies for the distribution of sound and image than by telecommunications 	<p>All types of television sets should be recorded under "WEEE – TVs and Monitors".</p> <p>All other material in this category under "WEEE Small Domestic App".</p> <p>It is not expected that you will be presented with photovoltaic panels in large quantities. Please contact the WDF helpdesk for advice.</p>
5. Lighting equipment	<ul style="list-style-type: none"> • Luminaries for fluorescent lamps with the exception of luminaires in households • Straight fluorescent lamps • Compact fluorescent lamps • Low pressure sodium lamps 	<ul style="list-style-type: none"> • High intensity discharge lamps, including pressure sodium lamps and metal halide lamps • Other lighting or equipment for the purpose of spreading or controlling light with the exception of filament bulbs 	<p>All material in this category under "WEEE Fluorescent tubes and other light bulbs".</p>

WEEE Category (from Schedule 1)	List of Products		Where to record in WasteDataFlow
6. Electrical and electronic tools	<ul style="list-style-type: none"> • Drills • Saws • Sewing machines • Equipment for turning, milling, sanding, grinding, sawing, cutting, shearing, drilling, making holes, punching, folding, bending or similar processing of wood, metal and other materials 	<ul style="list-style-type: none"> • Tools for riveting, nailing or screwing or removing rivets, nails, screws or similar uses • Tools for welding, soldering or similar use • Equipment for spraying, spreading, dispersing or other treatment of liquid or gaseous substances by other means • Tools for mowing or other gardening activities 	<p>All material in this category under “WEEE Small Domestic App”.</p>
7. Toys, leisure and sports equipment	<ul style="list-style-type: none"> • Electric trains or car racing sets • Hand-held video game consoles • Video games • Coin slot machines 	<ul style="list-style-type: none"> • Computers for biking, diving, running and rowing • Sports equipment with electric or electronic components 	<p>All material in this category under “WEEE Small Domestic App”.</p>
8. Medical devices	<ul style="list-style-type: none"> • Radiotherapy equipment • Cardiology • Dialysis • Pulmonary ventilators • Nuclear medicine • Laboratory equipment for in-vitro diagnosis 	<ul style="list-style-type: none"> • Analysers • Freezers • Fertilization tests • Other appliances for detecting, preventing, monitoring, treating, alleviating illness, injury or disability 	<p>All material in this category under “WEEE Small Domestic App”.</p>
9. Monitoring and control equipment	<ul style="list-style-type: none"> • Smoke detector • Heating regulators • Thermostats 	<ul style="list-style-type: none"> • Measuring, weighing or adjusting appliances or household or laboratory equipment • Other monitoring and control instruments used in industrial installations (for example, in control panels) 	<p>All material in this category under “WEEE Small Domestic App”.</p>
10. Automatic dispensers	<ul style="list-style-type: none"> • Automatic dispensers for hot drinks • Automatic dispensers for hot or cold bottles or cans • Automatic dispensers for solid products 	<ul style="list-style-type: none"> • Automatic dispensers for money • All appliances which deliver automatically all kind of products 	<p>Unlikely to enter the municipal waste stream.</p>