

This fact sheet contains information relating to questions answered by English Local Authorities on an annual basis in WasteDataFlow (WDF).

**Important Note - Up until the end of the 2007-08 reporting year English LA were required to submit this data by 30<sup>th</sup> June of the relevant reporting year. This was because this data was used to calculate the BVPI's. As BVPI's are no longer reported at a national level, LAs in England are no longer required to submit this data to WDF.**

**The completion of the below questions is therefore optional and they are not validate by WDF.**

## Introduction

The following optional annual questions are available for Local Authorities to complete within WDF:

WasteDataFlow Question	Question
3 (WCA/UA)	No. of premises receiving a regular waste collection service - enables data on type & number of premises to be obtained
8 (WCA/UA)	Participation rates for the kerbside dry recyclable and green waste collections - enables local authorities and national agencies to compare performance of recycling schemes.
Qu31 (WCA/UA)	Net cost of household waste collection
Qu32 (WDA)	Net cost of waste disposal

Questions 31 and 32 contain financial information on the cost of LA waste collection and disposal services. This data is collected by Department for Communities and Local Government as the Revenue Outturn Summary (RO5 form). Prior to 2010-11, the publication of this data by DCLG was uploaded by WDF onto the system and automatically approved to L40. Post 2011-12 this data is entered by the authority only and remains at L30.

## How do I complete the annual data?

These annual questions are available to complete under the 'Data Entry' screen >> Enter Data For >>> and by selecting the relevant annual period e.g. 2013/14 reporting year will be displayed as Apr 13– Mar14.

**Figure 1: Selecting the Annual Reporting Period**

The screenshot shows the WasteDataFlow application interface. At the top, there is a navigation bar with links for Home, Data, Reports, Management, Log Off, and Help. Below this, the user is identified as 'User: Laura Tynan' and 'Authority: Development'. The main section is titled 'Enter Data For' and features a dropdown menu currently set to 'Apr 13 - Mar 14'. To the right of this is a 'Question' dropdown menu set to '{Select Question}' with a help icon. A text box provides instructions: 'Some questions in WasteDataFlow may not apply to your LA and can be excluded from your return by checking the Exclude box and clicking the Save Exclusions button. Questions without an Exclude box are either mandatory or, where greyed out, are not applicable to your type of waste authority.' To the right of this text are buttons for 'Ques List', 'Next', 'Save', and 'Cancel'. Below the text box, there is a summary bar showing '0 Excluded', '0 Complete', and '4 Open', along with a 'Save Exclusion List (This Period Only)' button. The main content is a table of questions:

Question	Question Text	Status	Exclude
Q003	No. of premises receiving a regular waste collection service		
Q008	Participation rates for the kerbside dry recyclable and green waste collections		<input type="checkbox"/>
Q031	What was the net cost of household waste collection?		
Q032	What was the net cost of waste disposal? <span style="border: 1px solid gray; padding: 2px;">Mandatory Question - cannot be excluded</span>		

**Where can I look for information on the detail required for answering the financial questions?**

Questions 31 & 32 ask authorities for financial data which cover waste collection and disposal costs. WDF would suggest you contact your authorities' financial department, who may be able to utilise information provided to the DCLG within the Revenue Outturn form RO5 to provide you with the required data.